

Committee/Academic Calendar

(Mon, November 25, 2013)

(2:00-3:00)

(Bldg 12)

Chair: Lynne Modlin

Vice-chair: Lisa Hill

Secretary: Morgan R. Bland

Members Attending: Lisa Hill, Tashawna Scott, Ben Cole, Lynne Modlin, Morgan R. Bland, Beth Casey

Members Absent: Dr. Tansey, Melvin Lodge, Marion Porter

Minutes from Meeting (November 25, 2013)

Agenda Item

I. Approval of Minutes (11/4/13)

Presenter: Lynne Modlin

- **Discussion Item:** Minutes presented for approval.
 - **Action Taken or Recommendation :** Minutes approved Lisa Hill, seconded by Beth Casey.....to be sent to Rebecca Adams and Jennie Singleton

II. Discussions with Senior Staff

Presenter: Lynne Modlin.

- **Discussion Item:** Discussion with Senior Staff
- **Recommendation for a change in Calendar Guidelines:** L. Modlin, Emily Woolard, and Morgan Bland went to senior staff on 11/18/2013 with the 86 day revisions. Senior Staff was given several scenarios and different Academic Calendar proposals which were ultimately declined due to contract, policy and academic requirements
- **Action Taken or Recommendation:** Reconsider Academic Calendar options based off of the discussion for Senior Staff and the Academic Calendar Committee.

III. Re-distribution of Sample Calendars

Presenter: Lynne Modlin

- **Discussion Item:** It was presented to the Committee 2 proposed samples of the Calendar for 2014-2015. Both Options A and B reflect an 86 day for Spring and Fall, 34 days for Summer.
- **Recommendation for a change in Calendar-** L. Hill recommended slightly changing the calendars to allow more time at the end of the Fall Semester to allow grades to be submitted. Possible alternative calendar options were discussed.
- **Action Taken or Recommendation:** The calendars are to be slightly adjusted based off of proposed discussions. Amended calendars to be sent to the Academic Calendar Committee via email. L. Modlin to talk to Faculty Senate about the proposed calendars and L. Hill and T. Scott to talk to Staff Association.

V. NEXT MEETING

Presenter: Lynne Modlin

- **Discussion Item:** Next committee meeting will be sent via email along with any proposed changes to the calendars.
- **Action Taken or Recommendation:** Faculty and Staff to look at their calendars and be looking for an email from L. Modlin on when we will meet next.

Other Information

Next Meeting: January 27, 2014 at 2:00 in the Building 12 Conference Room (sent via email)

**Respectfully Submitted,
Morgan R. Bland**